



Position: Faculty Physician w\ Obstetrics
Division: Residency
Department: Faculty Provider
Supervisor: Program Director
Job Classification: Full-time; 40 + hours/week
FLSA: Exempt

General Description

This is a full-time position requiring teaching, supervision and evaluation of resident physicians, supervision of Advanced Practice Providers, call coverage responsibilities including evening and weekend hours, provision of direct patient care in the clinic, and education-related administrative duties as assigned. The position calls for sound, quick decisions in patient related matters. In accordance with HIPAA regulations, this position requires full access to Protected Health Information (PHI). Such disclosure is necessary to perform the requirements of the job. Confidentiality of PHI must be maintained.

Core Values

Salina Family Healthcare Center (SFHC) is dedicated to providing high-quality, patient-centered care and creates a culture of continuous quality improvement. Each employee is expected to work collaboratively within the department and with other departments to ensure patients receive quality care. Employees are expected to conduct themselves in a professional manner that leaves both the employee and SFHC in a positive light. Maintaining a positive work atmosphere by acting and communicating in a cordial manner with customers, clients, co-workers, and management is essential.

Working Conditions

Requires hand/eye coordination and manual dexterity sufficient to operate a keyboard, photocopier, telephone, scanner, and clinical equipment as well as to perform various procedures and examination of patients. Requires normal range of motion, hearing and eyesight to record, prepare and communicate appropriately with residents, patients and other healthcare personnel. Employee must be able to write, speak, and hear. This position may require occasionally lifting and/or moving up to 30 pounds, bending, stooping, and stretching. Interaction with others is frequent and can often be disruptive so the ability to multi task is important. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Employee must be able to read small print both on paper and on a computer screen for long periods of time. At times, the position requires a great deal of walking and standing (6-8 hours). This is a medical office environment involving frequent contact with staff. There will be exposure to airborne and bloodborne pathogens, and hazardous materials. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Duties

1. Supervise care provided by residents in the hospital, including obstetrics that complies with CMS regulations, organizational policies and procedures, and/or hospital rules and regulations and medical staff bylaws.
2. Supervise care provided by residents in outpatient settings, including clinic, nursing home, home and other settings that complies with CMS regulations and organizational policies and procedures.
3. Supervise care provided by Advanced Practice Providers (PAs, ARNPs) in outpatient settings, including clinic, nursing home, home and other settings that complies with CMS regulations and organizational policies and procedures.
4. Respond quickly to requests for direct supervision in the office or hospital as well as be available for indirect supervision, including giving advice and answering questions.
5. Review medical records and co-sign notes as supervisory responsibility (timely).
6. Provide after-hours call coverage as assigned.
7. Provide direct patient care to own patient panel, including obstetrics, in clinic 1-4 sessions per week.
8. Work collaboratively with the clinical team to promote continuity of patient care.

9. Regularly participate in organized clinical discussions, rounds, journal clubs, and conferences.
10. Attend various required program events, including but not limited to Graduation and Call Back Party.
11. Attend, arrange, and/or present didactic noon conference sessions as assigned.
12. Participate in Faculty, Res/Faculty, Noon Conference, and committee meetings as assigned/appointed.
13. Participate in University of Kansas School of Medicine sponsored activities periodically; including annual KUSM-W Family Medicine department Faculty Colloquium.
14. Teach and act as a role model for residents, medical students, staff, and other students.
15. Serve as a Faculty Advisor to assigned residents, including providing semi-annual summative evaluations.
16. Evaluate resident performance and advise Program Director on decisions regarding resident progression.
17. Participate in recruitment and selection of each year's new resident class.
18. Perform educational administrative duties as assigned.
19. Periodically provide call coverage for COMCARE or other local physicians/physician groups in exchange for call coverage provided during certain SHEF events.
20. Actively participate in all appropriate clinic-wide quality assurance program initiatives, including but not limited to chart audits, clinical quality measures, and patient satisfaction metrics (peer review).
21. Encourage and support residents in scholarly activities.
22. Perform other duties as assigned by the Program Director.
23. Role model the best attributes of a family physician as largely outlines by ACGME Core Competencies.
24. Ability to relate well with residents, patients and other healthcare personnel;
25. Willingness to educate residents, students, patients, other healthcare personnel, and the community;
26. Social and cultural sensitivity appropriate to ethnically and economically diverse participant- and employee-base.
27. When Employee is performing any of the Essential Duties at Salina Regional Health Center and is asked, called upon, or undertakes, at or near that location to provide temporary individual emergency treatment as the result of a non-Center patient's emergency, Employee must assist the individual.

Moonlighting: Moonlighting elsewhere is acceptable as long as it does not interfere with SHEF responsibilities.

Skills Required

1. Establish and maintain effective working relationships with staff, patients, and the public.
2. Demonstrate enthusiasm for working as a member of a team in a rapidly changing environment.
3. Adhere to and promote HIPAA privacy rules and regulations.
4. Demonstrate excellent interpersonal, verbal, and written communication skills.
5. Effectively use Microsoft Word, Excel Spreadsheets, Windows, databases, graphs and the ability to write reports and correspondence by using proficient grammar, spelling and punctuation.
6. Document in a neat, legible manner and be able to spell medical terminology correctly.
7. Demonstrate excellent customer service skills and ability to effectively and respectfully interact with unsatisfied patients and coworkers.
8. Manage multiple tasks, work under pressure, and prioritize workload.
9. Effectively and efficiently organize tasks.
10. Effectively and efficiently manage time
11. Consistently follow written policies and procedures.
12. Work independently and use good judgment.
13. Effectively operate standard office machines including copier, fax, multi-line phones, printers, scanners, etc.

Education and Experience

1. Current Kansas License to practice medicine;
2. American Board of Family Medicine certification/certification eligible, or similar acceptable qualifications;
3. Active Staff privileges in Family Medicine, including obstetrics, at Salina Regional Health Center;
4. Residence within 20 minutes response time to Salina Regional Health Center;
5. Must have and maintain BLS, ACLS, and PALS certification.

Receipt for Position Description

I have read this job description and fully understand the requirements and expectations set forth therein. Furthermore, I have received a copy of this job description and I am able to complete all job responsibilities with

or without reasonable accommodation.

Employee Signature

Date

Employer Signature

Date